

Policy subject: Recycled Waste Management and Measurement Policy	Policy number: 52/P.D/2024	Date of last revision: 2024/11/15
Implementing body: Administrative Affairs Department	Implementing start date: 2024/11/20	Policy reference: Planning and Development Department

Overview:

Palestine Ahliya University (PAU) is committed to promoting environmental sustainability through effective waste management and recycling practices. This policy outlines the approach to managing recycled waste and its measurement to minimize environmental impact.

Scope:

This policy applies to all departments, staff, students, and contractors at PAU involved in the management and recycling of waste materials generated on campus.

Objectives:

1. To reduce the amount of waste sent to landfills.
2. To enhance recycling efforts across the university.
3. To monitor and evaluate waste management and recycling performance.
4. To foster environmental awareness among the university community.

Statements:

- PAU is committed to the recycling of materials such as paper, plastic, glass, and metals.
- All departments will adhere to the waste segregation process to ensure efficient recycling.
- Regular audits and reporting will ensure compliance with the policy and track recycling progress.

Procedures:

1. **Waste Segregation:** Waste should be sorted into designated bins for recycling, organic, and non-recyclable waste.
2. **Collection & Storage:** Recyclable materials will be collected regularly and stored in designated areas.
3. **Measurement:** Monthly audits will measure the volume of recycled materials, track waste reduction, and assess areas for improvement.
4. **Awareness:** Workshops and training will be provided to staff and students to educate on recycling practices.
5. **Reporting:** The recycling team will submit quarterly reports detailing the amount of recycled materials and waste reduction metrics.

Key Performance Indicators (KPIs):

1.	Amount of waste generated
2.	Amount of waste recycled
3.	Amount of waste sent to landfill