

Technical Accounting

Program name	Technical Accounting
Degree of program (BA, B.Sc., Diploma)	Diploma
Department	Applied Accounting
Faculty	Applied Professions
Head of the department (name, email, phone)	Mr. Majdi Al Hurimy, M.Acct., ACPA, CMA, EEBA Majdi@paluniv.edu.ps

1. About the Program

The Technical Accounting Program provides a solid foundation in both theory and application in accounting basics. A commitment to standard accounting and auditing ethics is strongly emphasized, along with the practical skills required to compete and adapt in the job market.

Most importantly, the program covers a wide range of topics, thus preparing students for a variety of positions within the field.

The Technical Accounting Program seeks to equip its graduates with both theoretical and practical skills in order to easily integrate into the job market, and who are able to network with professionals in all positions.

2. Compulsory hours of the Diploma program

University		Faculty		Major		Free	Total
Compulsory	Elective	Compulsory	Elective	Compulsory	Elective		
15	0	5	0	52	0	0	72 credits

3. Admission requirements

- Entrance Requirements:** Successful completion of the high school general exam "INJAZ" or equivalent in all branches.
- Continuation Requirements:** Students must maintain a cumulative average of 55% to continue their specialization and a minimum of 60% for graduation.

4. Intended Learning Outcomes:

On completion of the program, the student is expected to be able to:

1. Link theory with practical accounting application.
2. Have proficiency in using Microsoft Office programs.
3. Have proficiency in using applicable accounting software and seek practical solutions, which could be developed in the future.
4. Utilize interpersonal skills with institutions, individuals, and all sectors of the community.
5. Communicate and interact with each sector of the community, with balanced values and morals, on the level of employment, and human relations.

5. Work opportunities

Potential work places	Work title
<ul style="list-style-type: none"> • Government institutions and ministries. • Associations and non-profit institutions. • Banks. • Insurance. • Stock Exchange and investment institutions. • Tax and accounting offices. • Commercial and industrial companies. • Ministry of education. • Public and private schools. 	<ul style="list-style-type: none"> • Bookkeeper • Cost Accountant • Accountant • Accounting Clerk • Industrial Accountant • Payroll Manager • Assistant Auditor • Financial Officer • Financial Analyst • Controller

6. Components of the Study Plan.

First: University Requirements (15), including the following:

Course. No	Course Name	Number of credits hours			Pre-requisites
		Cr. Hrs	Theoretical	Practical	
900101	Arabic Language Skills	3	3		--
900112	Entrepreneurship	2	2		--
900114	Physical Education	1		1	--
900103	English Language Skills	3	3		--
900105	Computer and Information Systems	3		3	--
900200	Islamic Studies	3	3		--
Total		15	Credit hours		

Second: Faculty Compulsory requirements (5):

Course. No	Course Name	Number of credits			Pre-requisites
		Cr. Hrs	Theoretical	Practical	
900104	Principles of Statistics	3	3		--
900204	Ethics	2	2		--
Total		5			

Third: Major Requirements (52) Cr. Hrs, including the following:

Course no.	Course name	Number of credits			Pre-requisites
		Cr. Hrs	Theoretical	Practical	
911105	Principles of Management	3	3		--
911106	Principles of Economics	3	3		--
911107	Principles of Accounting I	3	3		--

911202	Graduation Project Seminar	2	2		--	
920102	Principles of Accounting II	3	3		911107	
920105	Principles of Marketing	3	3		--	
920208	Principles of Financial Management	3	3		--	
920110	Mathematics for Finance	3	3		--	
930201	English For Business	3	3		--	
930203	Governmental Accounting and Non-profit Organizations	3	3		920102	
930204	Insurance and Bank Accounting	3	3		920102	
930205	Taxation	3	3		920102	
930206	Auditing and Assurance Services	3	3		920102	
930207	Corporate Accounting	3	3		920102	
930213	Practical Training 1	2		2	--	
930208	Applied Accounting 1	2		4	920102	
930210	Applied Accounting 2	2		4	920102	
930211	Cost Accounting	3	3		920102	
930214	Practical Training 2	2		2	930213	
Total						52 credit hours

7. Practical Training (3 Cr. Hrs)

Practical training is part of all the diploma programs within the College of Applied Professions. Practical training means implementing theoretical learning in a company or business, thus offering students the opportunity to adapt what they have learned into practical experience. The aim of this course is to give students an opportunity to practice in companies, to experience the realities of business life and to be trained in the accounting cycle within the local community.

8. Graduation Projects / Research:

The graduation project is a requirement for the diploma in Applied Accounting. Working in concert with an academic advisor, students will develop and complete a project of educational significance. Students are eligible to register for the graduation project after successful completion of 36 credit hours.

In most cases, students will conduct their graduation projects in a group and under the close guidance of a supervisor/advisor. The Graduation Project constitutes an important phase of the student's future career. In preparing and presenting this document, the student tries to apply their knowledge comprehensively in solving a complex and realistic problem.

9. Educational Facilities to Support Educational Learning

Facilities and laboratories:

There are 6 classrooms in the department, including 3 halls equipped with presentation equipment, as well as two labs. The department also has four different accounting systems to be used in training. A team of experts accredited in the field of accounting and holders of professional certificates in addition to the Faculty.

Study Plan
First Year

First semester			Second semester		
Course number	Course name	Credit hours	Course number	Course name	Credit hours
900101	Arabic Language Skills	3	900112	Entrepreneurship	2
900103	English Language Skills	3	900114	Physical Education	1
911106	Principles of Economics	3	920208	Principles of Financial Management	3
911107	Principles of Accounting I	3	900104	Principles of Statistics	3
911105	Principles of Management	3	920102	Principles of Accounting II	3
920105	Principles of Marketing	3	920110	Mathematics for Finance	3
			900105	Computer and Information Systems	3
Total		18	Total		18

Second Year

First semester			Second semester		
Course number	Course name	Credit hours	Course number	Course name	Credit hours
900204	Ethics	2	900200	Islamic Studies	3
930203	Accounting for Government and Non-Profit Organizations	3	930204	Accounting for Insurance and Banking	3
930205	Taxation	3	930206	Auditing and Assurance Services	3
930207	Corporate Accounting	3	930210	Applied Accounting 2	2
930209	Applied Accounting 1	2	930214	Internship 2	2
930211	Cost Accounting	3	930201	English For Business	3
930213	Internship 1	2	911202	Graduation Project (Seminar)	2
Total		18	Total		18