

Finance and Banking

Program name	Finance and Banking
Degree of program (BA, B.Sc., Diploma)	Bachelor Degree
Department	Finance and Banking
Faculty	Business Administration and Finance
Head of the department (name, email, phone)	Dr. Adnan Qubbaja e-mail: aqubbaja@paluiv.edu.ps

1. About the Program

The Finance and Banking program provides current knowledge and professional skills that will enable students to succeed in a variety of jobs in the finance sector and in a variety of financial institutions. Through various courses on finance and banking focused on both domestic and international levels, students will acquire all the necessary concepts, principles and skills which could allow them to obtain positions in both local and international financial institutions. The graduates of this program may also continue their academic studies by proceeding with a master's degree in Finance and Banking or in a related field of study.

The four-year bachelor degree in Finance and Banking is a well-structured program requiring the completion of 135 credit hours. In the first two years of the program, students are equipped with a strong foundation in the fundamental concepts of finance, business management, computer applications, accounting, economics and statistics. Upon this foundation, the students in the Finance and Banking degree program continue to build their knowledge in business finance, international finance, commercial bank management, international banking, investment, financial services, financial markets, and Islamic banks.

2. The required hours of the bachelor degree program

135 credit hours are needed to satisfy the Degree Requirements as follows:

University Requirements		College Requirements		Specialization Requirements		Minor	Elective	Total
Compulsory	Elective	Compulsory	Elective	Compulsory	Elective	Compulsory	6	135
24	3	27		45	6	24		

3. Admission and Continuity Requirements :

Admission Requirements: An average total score of 65% or higher in the General Secondary Education Certificate "Tawjihi" Conditions of Continuity: The student is required to achieve a grade of 70% or higher in both the "Principles of Financial Management" and "Advanced Financial

Management" courses.

4. Outcomes:

1. Define general theories and concepts in finance.
2. Describe the operations of financial markets and institutions.
3. Explain the legality of the financial environment.
4. Understand the quantitative techniques that are applicable in finance.
5. Analyze and interpret financial data to make financial decisions and recommend solutions.
6. Demonstrate critical evaluation of financial issues.
7. Apply quantitative techniques to make financial decisions.
8. Build financial models needed to measure and manage risk.
9. Evaluate business performance through analyzing financial data.
10. Use statistical software to analyse data.
11. Engage effectively in team work.
12. Prepare written reports and communicate the results to relevant audiences.
13. Retrieve relevant primary and secondary information and utilize spreadsheet applications to illustrate the information.
14. Adhere to the highest standards of ethical and professional behavior

5. Jobs Opportunities :

Potential Places of Employment	Potential Jobs	
<ul style="list-style-type: none"> ● Commercial and Islamic Banks ● Insurance Sector ● Investment Banks ● Corporate Finance ● Public Sector ● Stock Exchange Market 	<ul style="list-style-type: none"> ● Bank manager ● Credit controller ● Bank Teller ● Loan officer ● Branch Manager ● Accountant ● Auditor ● Actuary ● Insurance manager ● Insurance broker ● Accountant 	<ul style="list-style-type: none"> ● Auditor ● Financial Manager ● Portfolio manager ● Risk manager ● Tax inspector ● Business Teacher ● Accountant ● Securities Analyst

		<ul style="list-style-type: none"> Financial Planner
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6. The Bachelor Degree in Finance and Banking is awarded upon the successful completion of 135 credit hours, in accordance with the conditions specified in Regulations for Awarding of the Bachelor's Degree at the College of Business Administration and Finance, as follows:

First: University Requirements (27 credit hours) which include:

a- Compulsory Courses (24 credit hours) :

Course Number	Course Title	Number of Credits			Prerequisite
		Cr. Hours	Theoretical	practical	
110101	Arabic Language Skills 1	3	3	0	
120101	English Language Skills 1	3	3	0	
110102	Arabic Language Skills 2	3	3	0	110101
120102	English Language Skills 2	3	3	0	120101
130300	Community Service	1	1	0	
112101	Physical Education	1	1	0	
113200	Palestinian Cause	3	3	0	
151102	Islamic Culture	3	3	0	
410131	Basics of Computer & Programming	3	3	0	
410211	Critical Thinking Skills	1	1	0	
Total		24			

B. Elective requirements (3 credit hours) to be chosen from courses offered by university colleges other than college of Business Administration and Finance.

Course No.	Course Title	Credit Hours		Prerequisite
		Theoretical	Practical	
142211	The Arab World & Contemporary Challenges	3		
132101	Introduction To Psychology	3		

130101	Introduction To Sociology	3		
120106	Spanish	3		
120105	Italian	3		
120104	French	3		
120208	Hebrew (1)	3		
110104	Library Science	3		
651202	Family Systems in Islam	3		
651101	Biography of the Prophet	3		
540102	Nutrition Science	3		
510121	Introduction to Health Care	3		
310111	First Aid	3		
420102	Ethics in the Information Age			
310302	Democracy, Human Rights & International Humanitarian Law	3		
210260	Law In Our Life	3		

Second :College requirements (27 credit hours) :

Course No.	Course Title	Credit Hours		Prerequisite
		Theoretical	Practical	
310100	Principles of Management	3		
310101	Principles of Marketing	3		
320100	Principles of Accounting I	3		
320101	Statistics	3		
320200	Principles of Accounting II	3	320100	
330100	Microeconomics	3		
330102	Principles of Financial Management	3	320100	
310210	Research Methodology	3	320101	
320201	Business Mathematics	3		

Third: Department requirements (51 credit hours) as follows:

a. Compulsory courses(45 credit hours) :

Course No.	Course Title	Credit Hours		Prerequisite
		Theoretical	Practical	
330203	Advanced Financial Management	3		330102
330206	Bank Management	3		310100
330209	Marketing	3		330101
330302	Islamic Banks	3		330206
330303	Investment Management	3		330203
330305	International Finance	3		330203
330306	Feasibility Study	3		330100

330308	Financial and Banking Controls and Regulations	3		330206
330310	Credit Management	3		330206
330401	Financial Markets	3		330303
330403	Financial Planning and Analysis	3		330303
330406	Training		3	Fourth year
330403	Public Finance	3		330303
330420	Contemporary Financial Issues	3		330308
330420	Seminar in Finance and Banking	3		310210

b. Elective requirements (6 credit hours) are chosen from courses offered by Department:

Course No.	Course Title	Credit Hours		Prerequisite
		Theoretical	Practical	
320203	Accounting for Banks	3		320200
330205	Money and Banking	3		320207
330208	Insurance and Risk Management	3		330203
330204	Financial Institution Management	3		310100
330402	Financial Applications in IT		3	320306
430404	Macroeconomics	3		310100
330404	Financial Engineering	3		330203
310342	Corporate Governance	3		

c. Minors Offered by Finance and Banking Department:

1- Minor in Finance and Banking

Students are required to successfully pass the following courses (24 Credit Hours):

Course No.	Course Title	Credit Hours		Prerequisite
		Theoretical	Practical	
330203	Advanced Financial Management	3		330102
330303	Investment Management	3		330203
330305	International Finance	3		330203
330306	Feasibility Study	3		330100
330310	Credit Management	3		330206
330401	Financial Market	3		330303
330403	Financial Planning and Analysis	3		330303
330403	Public Finance	3		330303

2- Minor in Islamic Banking.

Students are required to successfully pass the following courses (24 Credit Hours):

Course No.	Course Title	Credit Hours	Prerequisite
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		Theoretical	Practical	
340240	Principles of Islamic Economics	3		
340310	Jurisprudence in Islamic Transactions	3		
340320	Accounting in Islamic Banks	3		320200
340361	Sharia Standards	3		
340342	Islamic Financial Markets	3		340315
340350	Auditing and Supervision in Islamic Banks	3		340315
340315	Islamic Bank Operations	3		
340400	Investment and Islamic Finance	3		

All students must submit an examination in Arabic and English. A student who fails to succeed in one or both tests must take a remedial course in Arabic or English or both outside the study plan. The remedial courses will not be included in the overall GPA

7. Training

After the student has completed at least 100 credit hours of program courses, they can register in the practical training course in coordination with the Department of Graduates and Training, in order to train in a financial institution and finish 180 hours of practical learning. Practicum placements will be monitored to ensure the student benefits from their placement and to mitigate any potential issues/challenges.

8. Seminars

The graduate student may enroll in the course "Research in Finance and Banking Sciences" after successfully completing 100 hours. The student then chooses a research topic in coordination with their supervisor.

9. Educational support facilities

Facilities and laboratories:
Stock market simulator and specialized training classrooms.

Study Plan

First Year

First Semester			Second Semester		
Code	Course Title	Credit Hours	Code	Course Title	Credit Hours
110101	Arabic Language Skills(1)	3	310101	Principles of Marketing	3
120101	English Language Skills(1)	3	320101	Principles of Statistics	3

310100	Principles of Management	3	320200	Principles of Accounting(2)	3
320100	Principles of Accounting(1)	3	330100	Microeconomics	3
410131	Computer Programming Basics	3	330102	Principles of Financial Management	3
Total		15	Total		15

Second Year

First Semester			Second Semester		
Code	Course Title	Credit Hours		Course Title	Credit Hours
110102	Arabic Language Skills(2)	3	120102	English Language Skills(2)	3
330206	Bank Management	3	330303	Investment Management	3
330203	Advanced Financial Management	3	320209	Marketing	3
320201	Business Mathematics	3	151102	Islamic Culture	3
112101	Physical Education	1	410211	Critical Thinking Skills	1
320201 320201 330240	Human Resource Management/ Business Accounting for Companies/Accounting Principles in Islamic Economics / Islamic Banks	3	330303 310208 340310	Intermediate Accounting/ Small Business Management/ Jurisprudence in Islamic Transactions / Islamic Banks	3
			130300	Community Service	1
Total		16	Total		17

Third Year

First Semester			Second Semester		
Code	Course Title	Credit Hours		Course Title	Credit Hours
330305	International Finance	3	330401	Financial Markets	3
330306	Feasibility Study and Project Evaluation	3	330310	Credit Management	3

330302	Islamic Banks	3	310210	Scientific Research Methods	3
113200	Overview of Palestine	3		Department Elective Course	3
112101	Physical Education	1	310311 320306 340342	Total Quality Management / International Accounting Standards/ Islamic Financial Markets	3
320200 320201 340361	Cost Accounting/ Organizational Behavior/ Sharia Standards / Islamic Banks	3	320308 310308 320302	Public Management/ Business Audit and Supervision in Islamic Banks / Islamic Banks/ Accounting in Government/ Accounting	3
Total		16	Total		17

Fourth Year

First Semester			Second Semester		
Code	Course Title	Credit Hours		Course Title	Credit Hours
330420	Contemporary Financial Issues	3	330308	Financial and Banking Control and Regulations	3
330403	Financial Planning and Analysis	3	330489	Seminar	3
330408	Public Finance	3	330406	Practical Training	3
320307 7310405 340320	Computer-based Accounting Applications / Strategic Management / Accounting in Islamic Banks /Islamic Banks	3		Required Department Elective	3

32030 3 31040 6 34040 0	Audit Accounting/ Public Relations Management/ Investment and Islamic Finance / Islamic Banks	3		Optional College Requirement	3
	Free Course	3		Free Course	3
Total		18	Total		18